Application for online access to my medical record New Patient Existing Patient

Patient details	Please complete in BLOCK CAPITALS																			
Patient forename																				
Patient surname																				
Date of birth	D	D	/	M	M	/	Υ	Υ	Υ	Υ			•						•	
Email address This email address will be used by your practice to send you																				
notifications and reminders.	1	Em ical		addr tem	ess	and	tele	pho	ne i	num	ber	s ne	ed t	to b	e ve	erifi	ed o	n th	ie	
Mobile number																				
Signature							•													
Date	D	D	/	M	M	/	Υ	Υ	Υ	Υ										
I wish to have access to	onli	ne (tick)																
Appointments and request	ing r	nedi	catio	on																
I wish to access my med	ical	reco	ords	onl	ine	and	unc	lerst	tand	land	d ag	ree	witl	h ea	ch s	stat	eme	nt (tick)
1 – I have read and unders	tood	the	info	rmat	tion	leafl	et pr	ovid	ed b	y th	e pra	actic	e							
2 – I will be responsible for	the	secu	irity	of th	ne in	form	atio	n tha	at I s	ee o	r do	wnlo	ad							
3 – If I choose to share my information with anyone else, this is at my own risk																				
4 – I will contact the praction accessed by someone with						if I s	uspe	ect tl	hat r	ny a	ccou	ınt h	as b	een						
5 – If I see information in m practice as soon as possible	•	cord	tha	t is n	ot a	bout	me	or is	inad	ccura	ate,	l will	con	tact	the					

Staff/GP use only												
Patient ID seen	Type of ID											
Staff name							Code XaNIm needs added to SystmOne by staff					
GP tasks to be completed for authorisation					d to nicia		ad	Online service in SystmOne Admin Tree – amend access rights				
Signed												
Date	D	D	/	M	M	/	Υ	Υ	Υ	Υ		
Staff member to scan completed forms into notes	D	D	/	M	M	/	Υ	Υ	Υ	Υ	Signed	

Belford Medical Practice

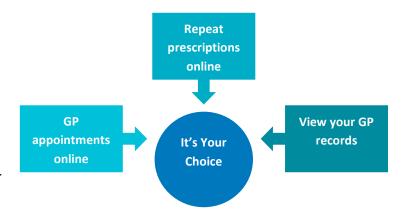
Online Services Records Access

Patient information leaflet 'It's your choice'

If you wish to, you can now use the internet to book appointments with a GP, request repeat prescriptions for any medications you take regularly and look at your medical record online. You can also still use the telephone or call in to the surgery for any of these services as well. It's your choice.

Being able to see your record online might help you to manage your medical conditions. It also means that you can even access it from anywhere in the world should you require medical treatment on holiday. If you decide not to join or wish to withdraw, this is your choice and practice staff will continue to treat you in the same way as before. This decision will not affect the quality of your care.

You will be given login details, so you will need to think of a password which is unique to you. This will ensure that only you are able to access your record – unless you choose to share your details with a family member or carer.



It will be your responsibility to keep your login details and password safe and secure. If you know or suspect that your record has been accessed by someone that you have not agreed should see it, then you should change your password immediately.

If you can't do this for some reason, we recommend that you contact the practice so that they can remove online access until you are able to reset your password.

If you print out any information from your record, it is also your responsibility to keep this secure. If you are at all worried about keeping printed copies safe, we recommend that you do not make copies at all.

The practice has the right to remove online access to services for anyone that doesn't use them responsibly.