

AGM of the Belford Medical Equipment Fund, October 11th 2017

Present B Stanton, H Hughes, J Gladstone, E Miller, S Moss.

Apologies V Metcalf, M Barber, M Todd, R Ellis, A Gladstone, D Gill.

Accounts Accounts have been presented to auditors Greaves Grindle, and accepted. Copies to be signed by chair if she agrees, and then figures to be uploaded onto Charity Commission website. 3 days after meeting, chair accepted the auditors' report and so it has been signed off. S Moss to update website.

Income for the year from donations was £5147, with spend £6093.
Balance at year end (31.03.2017) was £18439.

Officers V Metcalf wished to stand down as chair, which has of course been accepted. Many thanks for continuing in the role over these years.

H Hughes and J Gladstone agreed to become trustees.

S Moss agreed to continue as secretary, J Gladstone agreed to become treasurer.

Current donations Since April 2017, donations have been received in memory of S Friar, L Laidler, R McQueen, for provision of splints and acupuncture, and from Mr/Mrs Robertson and from Mr/Mrs Laverack.

Current spend A donation to the Bellview silver sneakers keep fit project was made, lymphoedema garments and breast pumps were purchased.

Requests J Punton requested a point of use blood sugar testing machine for interval monitoring of diabetes to assist with ongoing management. Machine and ongoing costs discussed. Agreed to purchase.

A Hankinson requested a new ECG machine for Seahouses to match one in use at Belford as cables fraying, output now losing clarity, so soon will be defunct. Agreed.

E Miller discussed telephone recording system to use both for staff training and especially for use in out of hours setting going forward. Details to bring back.

S Moss discussed pilot using the kiosk highlighting dementia research now in the waiting room. Highest recruitment of all 70 kiosks in country so far, with no drive to use from practice staff, showing that it could be useful. Maybe integrate with Bellview or other surgeries in joint order of kiosks in future?

Publicity Promote via newsletter, possibly overhead waiting room signs, website, and with PPG

PPG Recent meeting with Prof Joy Palmer Cooper tremendous success, looking for more members again. Next meeting 21.11.2017

AOB Constitution found, to be sent out to H Hughes and J Gladstone-board consists of treasurer, doctors and 5 more people. Currently trustees are V Metcalf, M

Todd, M Barber, H Hughes, J Gladstone, S Moss, E Miller, D Gill, so I think space for 1 more, who may agree to be chair? We kindly ask Alyn if he would consider attending next meeting.

S Moss will find out what information Charity commission currently asks of each trustee-I will need full name, address, date of birth, no ther details needed.

Date of next meeting TBC